

**Pequannock, Lincoln Park and Fairfield Sewerage Authority
AKA Two Bridges Sewerage Authority
or TBSA
P.O. Box 188
Lincoln Park, New Jersey 07035**

Request For Proposals (RFP)

**Professional Services for Industrial Pretreatment Program (IPP)
Management**

Sealed Proposals must be delivered to the address stated above, prior to the time and date listed as the public opening.

Proposals will be evaluated by the TBSA on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the TBSA and the subject matter to be addressed under the contract;
- c. Availability to accommodate any required meetings of the authority;
- d. Compensation proposal;
- e. Other factors to be demonstrated to be in the best interest of the TBSA.

This contract will be awarded for 1 year, beginning March 1, 2012 and ending February 28, 2013.

Please include a copy of your NJ Business Registration Certificate and documentation of required Affirmative Action.

The public opening will be held in the conference room of the TBSA located at the end of Lincoln Blvd., Lincoln Park, New Jersey 07035 on January 31, 2012 at 10:00 a.m.

SCOPE OF WORK

Manage and administer the TBSA (Non-DLA) IPP program in accordance with the Rules & Regulations of the TBSA and the USEPA General Pretreatment Regulations (40 CFR 403). The Scope of Work (SOW) will comply with the requirements listed under the TBSA NJPDES discharge permit for a Non-DLA. The following scope of work

items will need to be addressed in order to comply with the TBSA, state and federal IPP requirements:

1. Industrial Inspections
2. Industrial Sampling
3. Industrial Survey
4. Review New Discharge/Connection Applications
5. Review of Periodic Discharge/Self Monitoring Reports
6. Enforcement Actions
7. Review of POTW Wastewater and Sludge Data
8. Annual Report
9. IPP File Maintenance and Data Compilation
10. Slug Discharge and Emergency Response
11. Review of Local Limits
12. RCRA Notification
13. Issuance of Draft Permits, Modifications or Renewals
14. Response to Comments, Hearing and Issuance of Final Permits
15. Public Notification (Fees for publication of such notices will be billed directly to TBSA)
16. Notifications for Changes in Regulations and Local Limits
17. IPP Public Hearings and Seminars
18. Coordination with TBSA
19. Correspondence
20. Estimates of IPP or Other Related Cost (Work related to the development or calculation of TBSA Sewer Surcharge Rates is beyond the normal IPP scope of work)

Robert N. Bongiovanni, P.E.
Executive Director